

REGULAR BOARD MEETING

March 21, 2016

(Unapproved)

The Pelican Rapids Board of Education held a regular meeting on March 21, 2016 in the board room at the high school at 6:30 p.m. Board members present: Mitch Monson, Kathy Ouren, Dena Johnson, Jon Karger, Charlie Blixt, Mike Forsgren. Board members absent: None. Others present: Superintendent Wanek, Stephanie Winjum, Barb Ripley, Brian Korf, Cary Haugrud, Dr. Ed Richardson, Chris Coleman, Trevor Steeves, Lou Hoglund, Sean Fitzsimmons.

The meeting was called to order and the Pledge of Allegiance was led by Jon Karger.

Charlie Blixt moved to approve the meeting agenda. The motion was seconded by Mike Forsgren and carried.

Charlie Blixt moved to approve the consent agenda consisting of the following items:

- A. Approve board minutes of the February 3rd and 22nd meetings
- B. Approve payment of the 2/29/16 and March bills as presented
- C. Approve donations:
 - To ISD 548-Wells Fargo/Carol Treinen \$52
 - To Elem Activity-Target \$462.11
 - To PRHS-Target \$401.12
 - To SADD-Central Lutheran Church \$100
 - To SADD-American Legion Auxiliary \$50
- D. Personnel:
 - Hire Mitch VerDorn as JH Baseball coach
 - Hire Julie Jones as a high school custodian
- E. Approve lane changes:
 - Dan Beck BA+30 to MA (pending receipt of official transcript)
 - Sean Fitzsimmons BA+45 to MA+15

The motion was seconded by Mitch Monson and carried.

Mitch Monson moved to approve the final 2015-16 ADM number at 876 and the preliminary 2016-17 ADM number at 863. The motion was seconded by Mike Forsgren and carried.

Mitch Monson introduced the following resolution and moved its adoption:

RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

BE IT RESOLVED by the School Board of Independent School District No. 548, State of Minnesota, as follows:

1. The Board hereby finds and declares that it is necessary and expedient for Independent School District No. 548 (the "District") to issue its fully registered general obligation facilities maintenance bonds (the "Bonds") pursuant to Minnesota Statutes, Section 123B.595, subdivision 5 and Chapter 475, as amended, to fund the costs of the following projects included in its approved ten-year facility plan and related financing costs:

- roof replacements
- flooring replacements
- window replacements
- door replacements
- locker and cabinet replacements
- high school freezer replacement
- guard rail and handicapped accessibility improvements to bleachers
- renovation and remodeling of gym bathrooms
- bituminous replacement on east playground
- track replacement
- football field press box replacement
- football field sprinkler and scoreboard replacement
- renovation and remodeling of high school science rooms

The Bonds would be issued in the total aggregate principal amount of not to exceed \$2,000,000. The issuance of the Bonds is hereby authorized.

2. The ten-year facility plan approved by the Board is incorporated in this resolution as though fully specified herein. The administration is authorized and directed to submit to the Commissioner such additional information as may be necessary to secure the approval of the Commissioner for the ten-year facility plan and this bond issuance, as required by Minnesota Statutes, Section 123B.595. The submission of a proposed plan and a request for approval prior to the date of this resolution is ratified and approved in all respects.

3. The District further covenants to comply with all procedures now or hereafter established by the Minnesota Department of Education pursuant to Minnesota Statutes, Section 123B.595 and otherwise to take such actions as necessary to comply with that statute. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

4. The clerk is hereby authorized and directed to cause a notice substantially in the form of the Notice attached hereto as EXHIBIT A and incorporated herein by reference to be published as a legal notice one (1) time in the official newspaper of the District as soon as reasonably practicable after the date of adoption of this resolution, but at least twenty (20) days before the earliest of the solicitation of bids, the issuance of bonds or the final certification of levies. Any publication of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

5. The Board, having been advised by SPRINGSTED Incorporated, its independent municipal advisor, hereby determines that the Bonds shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended.

6. If the issuance of the Bonds is approved, the Board shall meet at the time and place specified in the Terms of Proposal attached hereto to receive and consider proposals for the purchase of the Bonds. The terms and provisions specified in the Terms of Proposal attached hereto are hereby adopted as the terms and conditions of the Bonds and of the sale thereof, and shall be made available to all prospective purchasers of the Bonds. SPRINGSTED Incorporated, is authorized to prepare an Official Statement and to open, read and tabulate the proposals for presentation to the Board.

7. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member Charlie Blixt and, upon vote being taken thereon, the following voted in favor thereof:

Johnson, Monson, Karger, Blixt, Forsgren, Ouren

and the following voted against the same:

None

whereupon said resolution was declared duly passed and adopted.

Member Kathy Ouren introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING FOR SALE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016B; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

BE IT RESOLVED by the School Board of Independent School District No. 548, State of Minnesota, as follows:

1. The Board hereby finds and declares that it is necessary and expedient for Independent School District No. 548 (the "District") to sell and issue its fully registered general obligation bonds in the total aggregate principal amount of \$1,695,000* (said amount being subject to adjustment in accordance with the Terms of Proposal) to defray the expense of refunding in advance of maturity, through a crossover refunding, the Alternative Facilities Portion of the 2020 to 2029 maturities of the District's General Obligation Alternative and Capital Facilities Bonds, Series 2009A, bearing a date of original issue of January 1, 2009.

2. The Board, having been advised by SPRINGSTED Incorporated, its independent municipal advisor, hereby determines that this issue shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended.

3. The Board shall meet at the time and place specified in the Terms of Proposal attached hereto to receive and consider proposals for the purchase of said bonds.

4. The terms and provisions of the Terms of Proposal, in substantially the form attached hereto, are hereby adopted as the terms and conditions of said bonds and of the sale thereof, and shall be made available to all prospective purchasers of the bonds.

5. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on its General Obligation Refunding Bonds, Series 2016B (the "Bonds") and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

6. SPRINGSTED Incorporated is authorized to prepare an Official Statement and to open, read and tabulate the proposals for presentation to the Board.

The motion for the adoption of the foregoing resolution was duly seconded by Member Mike Forsgren, and upon vote being taken thereon, the following voted in favor thereof:

Johnson, Monson, Karger, Blixt, Forsgren, Ouren

and the following voted against the same:

None

whereupon said resolution was declared duly passed and adopted.

Member Mitch Monson introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING A NEW
BOARD APPROVED REFERENDUM AUTHORITY**

BE IT RESOLVED by the School Board of Independent School District No. 548, State of Minnesota, as follows:

1. Current Authority. The District has no current voter approved referendum authority.
2. Approval of New Authority. Pursuant to Minnesota Statutes, Section 126C.17, subdivision 9a, the Board hereby determines to authorize a new Board approved referendum authority in the amount of \$300 per adjusted pupil unit. This new Board approved referendum authority shall be further adjusted based on final pupil unit data. It is the intention of the Board to create the maximum authority for which it is eligible, not to exceed \$300 per adjusted pupil unit. This new Board approved referendum authority, as adjusted, shall be applicable for five years, beginning with taxes payable in 2017. The Board may subsequently reauthorize the Board approved referendum authority in increments of up to five years.
3. The clerk is authorized and directed to submit a copy of the adopted resolution to the Minnesota Department of Education as soon as reasonably practicable after its adoption, but in no event later than September 30, 2016.

The motion for the adoption of the foregoing resolution was duly seconded by Charlie Blixt. On a roll call vote, the following voted in favor:

Johnson, Monson, Karger, Blixt, Forsgren, Ouren

and the following voted against:

None

whereupon said resolution was declared duly passed and adopted.

Jon Karger moved to table approval of the first reading of the cell phone policy and discuss the policy at an upcoming work session. The motion was seconded by Dena Johnson and carried.

Mike Forsgren moved to approve the contract with LCSC for Food Service Head Cook training. The motion was seconded by Mitch Monson and carried.

Jon Karger moved to approve the 2016-17 Master Calendar as presented. The motion was seconded by Charlie Blixt and carried.

Dena Johnson moved to accept the resignation of Steve Sorenson as high school special ed teacher effective 5/27/16. The motion was seconded by Kathy Ouren and carried.

Charlie Blixt moved to accept the resignation of Laura Boyer as elementary art teacher effective 5/27/16. The motion was seconded by Mitch Monson and carried.

Dena Johnson moved to accept the resignation of Ashley Schultz as ALC teacher effective 5/6/16. The motion was seconded by Mike Forsgren and carried.

Mitch Monson moved to adjust the minimum number of hours worked for non-certified employees to qualify for health insurance benefits from 33 to 30 hours per week to align with ACA regulations.

Dena Johnson moved to approve the addition of 1 section in 1st grade and 1 section in 2nd grade for the 2016-17 school year. The motion was seconded by Jon Karger and carried with Kathy Ouren voting against.

The meeting was adjourned.

Jon Karger, Chair

Dena Johnson, Clerk